



Community Involvement Hours Policy Document

Riverfront Theatre Company recognises the value and importance of Community Involvement Hours in the graduation requirements of the students registered in our program. Community involvement is an opportunity to acknowledge the many positive contributions that our young people make in their communities. The purpose of this document is to help parents and participants understand what opportunities are available to earn Community Involvement Hours while they are involved in our program.

Because Riverfront Theatre Company is a registered charity, forming the drama component of the Boys and Girls Club of Windsor-Essex, and its students are therefore the beneficiaries and not the providers of, charitable works, normal weekly participation in the drama program of the Company does not fall within the mandated Community Involvement Hours description as defined and prescribed by the mandating authority, the United Way, and adhered to by The Greater Essex County District School Board and the Windsor-Essex Catholic District School Board.

We fully support and appreciate the desire of our registered participants to help their community and we have many eligible activities available for our participants to earn Community Involvement Hours. In consultation with the United Way, therefore, Riverfront Theatre Company is prepared to recognise those efforts made by our students which go above and beyond the basic involvement and participation in the Company's program.

The following lists of eligible activities, read in conjunction with the list of the ineligible activities, is intended to assist the student and parent(s) or guardian(s) to determine whether a planned activity meets the requirements for Community Involvement.

ELIGIBLE ACTIVITIES

An activity must be pre-approved by a board member or your supervisor before being undertaken in order for it to be considered eligible for Community Involvement Hours.

- Building of set pieces, props or costumes, done on the participant's own time and not during regular Saturday rehearsal/class days
- Building of set pieces, props or costumes for the Junior productions, during regular Saturday rehearsal/class days
- Assisting with set up and dismantal or transportation of Riverfront equipment and sets to and from storage facilities
- Cleaning, rehearsal space or theatre space after a performance or practice
- Helping supervise a junior activity or production.
- Assisting in the directing or production of a junior performance.
- Assisting at a production as an usher, moving props, overseeing bake sales, etc. (not acting)
- Performing technical duties i.e. Lighting, Sound at dress rehearsals or during production.
- Assisting in the planning, preparation, or execution of a fund raising event (participation in the event is not; i.e. Bowling in a Bowlathon is not eligible)
- Performing at sanctioned FREE community events. i.e. Nursing homes, shools, etc.

INELIGIBLE ACTIVITIES

- Participation in regular Riverfront programs. (i.e. Saturday training/rehearsals)
- Rehearsals
- Performing on Stage
- Participating in Riverfront events (i.e. Cast parties, bowl-a-thon, etc.)

This list is not an exhaustive list but only a guideline.

Where an event or activity does not clearly fall within the guidelines, the Executive director, in consultation with the appropriate United Way or Board of Education supervisor, has the discretion to approve or reject any activity or event.

Riverfront Theatre Company reserves the right to approve other activities from time to time if they are deemed to be a benefit. However any activity must be pre-approved prior

to being started, in order to be considered eligible for Community Service hours.

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